

RENTALS MADE EASY APPLICATION FOR OCCUPANCY

678-318-3686 Office
678-374-4437 Fax

\$85 Per Adult. Please include a copy of Drivers License and Social Security Card for all Adults

The undersigned hereby makes an application to rent property located at: _____
with a proposed move in date of _____ at a monthly rent of \$ _____

PERSONAL INFORMATION

Full Name _____ Phone () _____ Other Phone () _____
Date of Birth _____ Social Security # _____ Email address: _____
Co-Applicant Name _____ Phone () _____ Other Phone () _____
Date of Birth _____ Social Security # _____ Email address: _____
Other Dependants Names _____
Dependants Date of Birth _____
List All Pets: Breed _____ Weight _____ Color _____ Breed _____ Weight _____ Color _____
Does Anyone in the Household Smoke? _____ Inside or Outside _____
Does Anyone in the Household Have a Criminal Record? _____

RESIDENTIAL HISTORY (LAST 3 YEARS)

Current Address _____ Apt# _____ City _____ State _____ Zip _____
Month/Year Moved In _____ Reason for Leaving _____
Have You Given Notice? Yes No Rent \$ _____ Owner/Agent Name _____ Phone () _____
Previous Address (Last 3 Years) _____ Apt# _____ City _____ State _____ Zip _____
Month/Year Moved In _____ Rent \$ _____ Owner/Agent Name _____ Phone () _____

DESCRIBE YOUR CREDIT HISTORY

Have you had two or more late rental payment in the past year? Yes No
Have you or any person who will be occupying this home ever willfully or intentionally refused to pay rent when due? Yes No
Are any Apt. community or Previous Landlord trying to collect money from you or any person who will be occupying this home? Yes No
Have you or any person who will be occupying this home ever been evicted or a defendant in an Eviction Action? Yes No
Have you ever had any Liens or Judgments placed on your credit? Yes No
Have you or any person who will be occupying this home ever had a foreclosure? Yes No
Have you declared bankruptcy in the past seven (7) years? Yes No

INCOME AND EMPLOYMENT INFORMATION

Employment Status: Full Time Part Time Student Unemployed Retired
Employer _____ Date Employed _____
Employer's Address _____ City _____ State _____ Position Held _____
Supervisor's Name _____ Phone () _____ Salary \$ _____ per _____
If Employed Less Than 12 Months, Give Name & Phone of Previous employer or school _____
Co Applicant's Employment Status: Full Time Part Time Student Unemployed Retired
Employer _____ Date Employed _____
Employer's Address _____ City _____ State _____ Position Held _____
Supervisor's Name _____ Phone () _____ Salary \$ _____ per _____
If Employed Less Than 12 Months, Give Name & Phone of Previous employer or school _____
If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application
Amount \$ _____ Source/Contact Name _____

REFERENCES

Bank Accounts:

Bank & Branch _____ Type of Account _____ Account Number _____
Bank & Branch _____ Type of Account _____ Account Number _____

Relative or Emergency Contact (Not living with you):

Name _____ Address _____ Phone () _____ Relationship _____

Driver's License:

Applicant's Driver's License Number _____ State _____ Co Applicant's Driver's License Number _____ State _____



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Vehicle Information:

1. Make/Model _____ / _____ Year _____ License Plate _____ State _____
2. Make/Model _____ / _____ Year _____ License Plate _____ State _____

ADDITIONAL INFORMATION

Please give any additional information that might help owner/management evaluate this application?

Where may we reach you to discuss this application?

Day Phone # () _____ Night Phone # () _____

This application is accompanied with a separate application fee and earnest money in an amount equal to the first month's rent. I hereby apply to lease this property. As an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the earnest money will be retained to offset the agent's cost, time, and effort in processing my application.

I hereby accompany \$ _____ as earnest money and understand that it is non-refundable if I have provided any false or erroneous, misleading information, or if I, the applicant cancel this application at any time. Upon acceptance, the earnest money shall be retained as part or whole of the first month rent. When so approved and accepted, I agree to execute a lease for no less than 12 months before possession is given and to pay the security deposit prior to the move in date. If the application is not approved or accepted by the owner or agent, the earnest money will be refunded, the application hereby waiving any claim for damages by reason of non-acceptance which the owner or agent may reject. I recognize that as a part of your procedure for processing my application, and investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living.

The above information, to the best of my knowledge, is true and correct.

Please sign: X _____
Applicant Date

Please sign: X _____
Co Applicant Date

**AUTHORIZATION
Release of Information**

I agree to permit an investigation of my credit, tenant history, banking, and employment for the purposes of renting an apartment with this owner/manager.

I HEREBY AUTHORIZE LANDLORD/AGENT TO VERIFY THE VALIDITY OF ALL THE ABOVE INFORMATION, AND TO INQUIRE NOW OR PERIODICALLY WITH MY EMPLOYERS, FINANCIAL INSTITUTIONS, AND ANY OF THE CREDIT REPORTING BUREAUS AVAILABLE TO HIM. I AGREE TO SUPPLY ANY ADDITIONAL INFORMATION NEEDED BY OWNER/AGENT TO PROCESS THIS APPLICATION AND I ACKNOWLEDGE THAT MY EARNEST MONEY WILL BE FORFEIT IF I DO NOT COMPLY WITH ANY SUCH REQUEST. I AGREE THAT MY SCREENING FEE OF \$ 85.00 (per adult) IS NON-REFUNDABLE.

Applicant (please print)
X _____
Signature

Co-Applicant (please print)
X _____
Signature

Date

Date



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**Each Applicant Must Complete Separately
CRIMINAL & CREDIT
FULL BACKGROUND CHECK
INQUIRY RELEASE FORM**

Applicant: _____
Address: _____

Social Security #: _____ - _____ - _____
Telephone #: _____

Rental applied for: _____

I, _____ hereby authorize prospective Landlord or Agent to verify any past records or lack thereof concerning my background with the _____ Police Dept. and/or other law enforcement authorities.

I authorize Police / law enforcement agency to release any records that may exist to my prospective landlord for the purpose of screening me as a tenant for the premises located at the above listed address.

I authorize Landlord or Agent to inquire with my employers, financial institutions and any of the credit reporting bureaus available to verify my financial and credit status.

I understand that any false information I may have given may be grounds for denial of my application to rent. Furthermore, I hereby state that the information I have given on my application and verbally is true and correct under the penalty of perjury.

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Applicant's Signature: _____ Date: _____

APPLICANT: PLEASE DO NOT WRITE BELOW (FOR OFFICE USE ONLY)

Earnest Money of \$ _____ Received by _____ Date _____



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